



Erasmus+ Programme – Key Action 1

Mobility for learners and staff – Higher Education Student and Staff Mobility Inter-institutional agreement for the academic years 2016/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website
University of Cumhuriyet	TR SIVAS01	International Relations Office Responsible Merih KILIÇ, Cumhuriyet University, International Relations Office, 58140, Sivas, TURKEY Tel: +90 346 219 12 39 Fax: +90 346 219 11 10 email: disiliskiler.cumhuriyet.edu@gmail.com	http://intoffice.cumhuriyet.edu.tr/
Faculty of Pharmacy ; Departments • Pharmaceutical Sciences • Professional Pharmaceutical Sciences, • Pharmaceutical Technology		Departmental Contact Assoc.Prof Dr. Halil Ibrahim ULUSOY Department of Analytical Chemistry, faculty of Pharmacy, 58140 Sivas Turkey Phone: +90346 2191010-3905 Fax : +90346-21911634 email: hiulusoy@yahoo.com	Faculty of Pharmacy: http://www.cumhuriyet.edu.tr/fakulte.php?cubid=z8Tg4tTp19foemyop6cx9vl0uHZ3Nlnpoc=&Dil=&Dil=EN
SOFIA UNIVERSITY ST. KLIMENT OHRIDSKI Faculty of Chemistry and Pharmacy	BG SOFIA 06	International Relations Department Tsvetan Bogdanov Tel: (+ 359 2) 9308 700 Fax: (+359 2) 986 15 97 tsvetan@admin.uni-sofia.bg Departmental Coordinator Dr. Ivayla Pantcheva-Kadreva Tel: (+ 359 2) 8161 446 Fax: (+359 2) 962 54 38 anip@chem.uni-sofia.bg	www.uni-sofia.bg https://www.uni-sofia.bg/index.php/eng/the_university/international_relations

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name	Study cycle ¹ [1 st , 2 nd or 3 rd]	Number of student mobility periods ²
BG SOFIA 06	TR SIVAS01	916	Pharmacy	1 st , 2 nd	3 students x 9 months
TR SIVAS01	BG SOFIA 06	916	Pharmacy	1 st , 2 nd **	3 students x 9 months

Staff Mobility for Teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name	Number of staff mobility periods ³
BG SOFIA 06	TR SIVAS01	916, 511, 531	Pharmacy, Biology, Chemistry	2 x 1 week
TR SIVAS01	BG SOFIA 06	916, 511, 531	Pharmacy, Biology, Chemistry	2 x 1 week

*ISCED Area Code: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

¹ 1st: Undergraduate, 2nd: master or 3rd: PhD. - Faculties or Schools at the University of Cumburiet are allowed to sign undergraduate mobility exchange agreements. For 2nd (master) or 3rd (PhD) mobility exchanges, the names of the specific programs must be specified and will require the approval of the Directors or relevant Academic Commissions.² Total number of months of the study period.³ Total number of days of teaching periods or average duration. ** 2nd cycle is only for undergraduate students at 3rd, 4th and 5th year of degree courses in Pharmacy.

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction	Recommended language of instruction level ⁴	
		Student Mobility for Studies	Staff Mobility for Teaching
BG SOFIA 06	Bulgarian, English	Minimum recommended level: B1 - No certificate required	Minimum recommended level: B2 - No certificate required
TR SIVAS01	Turkish, English	Minimum recommended level: B1 - No certificate required	Minimum recommended level: B2 - No certificate required

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page]. ⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

TR SIVAS01: The candidates can obtain all information about lectures, credits, university and city from departmental coordinator by using e-mail address in below.

Prof. Dr. Halil İbrahim ULUSOY

hfulusoy@yahoo.com

BG SOFIA06: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: intern@admin.uni-sofia.bg

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR SIVAS 01	15 th June	15 th June
BG SOFIA 06	End of June	End of November

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

4. Termination of the agreement:

In the event of unilateral termination of the inter-institutional agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

University of Cumhuriyet grading system

ECTS grading scale:

ECTS Grade	Turkish Grade	Definition	
AA	3,58-4,00	EXCELLENT	outstanding performance with only minor errors
BA	3,18-3,57	VERY GOOD	above the average standard but with some errors
BB	2,72-3,57	GOOD	generally sound work with a number of notable errors
CB	2,29-2,71	SATISFACTORY	fair but with significant shortcomings
FF	0-2,29	FAIL	considerable further work is required

BG SOFIA06

- (1) Course unit code: Refer to the ECTS information package
- (2) Duration of course unit
Y = 1 full academic year
1S = 1 semester
1T = 1 term/trimester
2S = 2 semesters
2T = 2 terms/trimesters
- (3) Description of the institutional grading system:
6 = Excellent - outstanding performance
5 = Very good - above the average standard but with some errors
4 = Good - generally sound work with notable errors
3 = Satisfactory - fair but with significant shortcomings
2 = Fail - considerable further work is required
- (4) ECTS grading scale:
A = Excellent - outstanding performance with only minor errors
B = Very good - above the average standard but with some errors
C = Good - generally sound work with a number of notable errors
D = Satisfactory - fair but with significant shortcomings
E = Sufficient - performance meets the minimum criteria
FX = Fail - some more work required before the credit can be awarded
F = Fail - considerable further work is required
- (5) ECTS credits:
1 full academic year = 60 credits 1 semester = 30 credits 1 term/trimester = 20 credits

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR SIVAS 01	Merih KILIÇ, Cumhuriyet University, International Relations Office, 58140, Sivas, TURKEY Tel: +90 346 219 12 39 Fax: +90 346 219 11 10 Email: disiliskiler.cumhuriyet.edu@gmail.com	http://intoffice.cumhuriyet.edu.tr/
BG SOFIA06	International Relations Department Tel: (+ 359 2) 9308 700 E-mail: intern@admin.uni-sofia.bg	https://www.uni-sofia.bg/index.php/eng/the_university/internationalrelations/erasmus_incomings

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR SIVAS 01	disiliskiler.cumhuriyet.edu@gmail.com	http://intoffice.cumhuriyet.edu.tr/
BG SOFIA 06	International Relations Department Tel: (+ 359 2) 9308 700 E-mail: intern@admin.uni-sofia.bg	https://www.uni-sofia.bg/index.php/eng/the_university/international_relations/erasmus_incomings

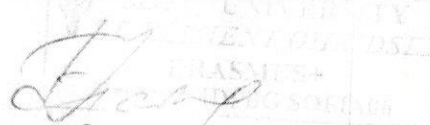
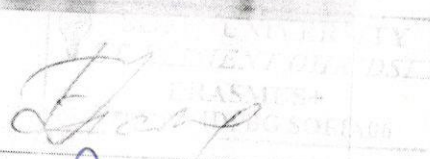

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR SIVAS 01	disiliskiler.cumhuriyet.edu@gmail.com hiulusoy@yahoo.com	http://intoffice.cumhuriyet.edu.tr/
BG SOFIA 06	International Relations Department Tel: (+ 359 2) 9308 700 E-mail: intern@admin.uni-sofia.bg	https://www.uni-sofia.bg/index.php/eng/the_university/international_relations

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
BG SOFIA06	Prof. Ivan Ilchev Institutional Erasmus Coordinator Rector	12.11.2015.	 
TR SIVAS01	Departmental Coordinator Assoc.Prof.Dr. Halil Ibrahim ULUSOY Head of International Relations Office Prof.Dr. Birhan Yilmaz		 Prof.Dr. Birhan YILMAZ Institutional Coordinator

⁵ Scanned signatures are accepted